

# MINUTES OF REGULAR MEETING

## June 12, 2023

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Wayne Bartron, Kathleen Clohessey  
John J. Friend, Erin Henry, Shane Hrbek  
Stephen Koger, Stephanie Perna, James Saltzman  
John R. Giacchi, Chief School Administrator  
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: Christopher Patterson

The Board President opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the “Open Public Meeting Act – Chapter 231 – Public Laws of 1975.” Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, and mailed to the New Jersey Herald and the Star Ledger.

### Approval of Regular Board Minutes

On motion by Ms. Henry, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the minutes of the following meetings as presented:

1. May 15, 2023 – Regular Meeting Minutes
2. May 15, 2023 – Executive Session Minutes

**ATTACHMENT 1**

### PRESENTATIONS

A. Student Presentation – School Update: **NA**

B. Architects:

- hqw Architects
- Di Cara | Rubino Architects
- Parette Somjen Architects LLC

**CORRESPONDENCE: NA**

### OPEN TO THE PUBLIC - AGENDA ITEMS

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by voice vote, opened the meeting to the public for comment on the agenda items.

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At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation, and the agenda item you will address.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

*No one addressed the Board.*

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public for comment on the agenda items.

### **BOARD SECRETARY'S REPORT:**

#### A. School Board Elections

- November 7, 2023
- 3, 3-year seats are open
- Deadline to file petitions is Monday, July 31, 2023 at 4 p.m.

#### B. NJSBA Annual Workshop

- October 23 - 26, 2023, Monday through Thursday

### **CHIEF SCHOOL ADMINISTRATOR'S REPORT**

A. School updates – Mr. Giacchi provided an update on school events.

B. Mr. Giacchi reported that the fire and security drills held during the month of May 2023 were as follows:

- May 4, 2023 at 8:46 a.m. - Active Shooter Security Drill
- May 22, 2023 at 1:16 p.m. - Fire Drill

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**Personnel Committee – Kathleen Clohessey**

**Committee Update: NA**

**Discussion/Comment: NA**

On motion by Ms. Henry, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, accepts the following resignation:

<b>Employee</b>	<b>Position</b>	<b>Effective Date</b>
Christine Gaydos	Full-time Paraprofessional	June 15, 2023

- B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following unpaid days:

<b>Employee</b>	<b>Dates</b>
Yackelin Barrientos	<b>1 day:</b> 6/1/2023
Alexandria Colfax	<b>1 day:</b> 6/1/2023
Dalitzza Cordero	<b>1 day:</b> 5/19/2023
Amanda Huffman	<b>2 days:</b> 6/14/23, 6/15/23
Jennifer Torres	<b>1 day:</b> 6/7/2023

- C. Resolved that the Bord of Education, upon recommendation of the Chief School Administrator, approves the following longevity stipend for the 2022-2023 school year:

<b>Staff Member</b>	<b>Longevity Stipend</b>
Michael Clint - Custodian	\$1,000

- D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves supplemental pay for the following staff members pending completion of timesheets:

<b>Staff Member</b>	<b>Date/Reason</b>	<b>Compensation</b>
Diana Heteyi	As needed	\$15.67 per hour

- E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following staff member as a Licensed Practical Nurse (LPN) to work under the School Nurse for the 2022- 2023 school year as needed. Compensation upon completion of timesheets. *(Note that this amends the resolution approved at the May 15, 2023 Board of Education meeting for a Substitute Nurse position.)*

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Employee	Appointment	Date	Annual Stipend
Diana Hetyei	Licensed Practical Nurse (LPN)	Effective May 31, 2023	\$3,000, prorated

- F. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following Extended School Year (ESY) appointments, compensation upon completion of timesheets. *Note that all ESY programs are Monday - Thursday from 9:00 a.m. - 11:30 a.m. Also note that there are no ESY programs July 3 - 4, 2023.*

ESY Teachers	Dates	Compensation	Eligible for Up to Five (5) Hours of Professional Development
Frederic Street	June 26, 2023 - July 27, 2023	\$43.00/hour	Yes
ESY Substitute Teacher		Dates	Compensation
Jaime Dippel	As needed from June 26, 2023 - July 27, 2023	\$43.00/hour	
Nicole Saft	As needed from June 26, 2023 - July 27, 2023	\$75/day	
Tchaka Shipp	As needed from June 26, 2023 - July 27, 2023	\$75/day	
ESY Paraprofessionals		Dates	Compensation
Courtney Castor	June 26, 2023 - July 27, 2023	\$16.30/hour <i>plus \$1.00/hour for providing higher standard of care</i>	
Elda Gamella			
ESY Substitute Paraprofessional		Dates	Compensation
Iman Ahmed	As needed from June 26, 2023 - July 27, 2023	\$16.30/hour <i>plus \$1.00/hour for providing higher standard of care</i>	
Diana Hetyei			
ESY Licensed Practical Nurse (LPN)		Dates	Compensation
Diana Hetyei	As needed from June 26, 2023 - July 27, 2023	\$18.82/hour <i>plus \$1.00/hour for providing higher standard of care</i>	

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School Counselor	Dates	Compensation
Christina Lash-Lain	Not to exceed 6 days or 42 hours from on or about June 26, 2023 - August 29, 2023	\$43.00/hour
Child Study Team (CST)	Dates	Compensation
Margaret Gummere - LDTC	Not to exceed 10 days or 70 hours each from on or about June 26, 2023 - August 29, 2023	\$67.30/hour
Chelsea Lange - School Social Worker		\$45.94/hour
Sandra Molla-Saracco - School Psychologist		\$71.16/hour
Teachers for ESY CST Meetings	Dates	Compensation
<ul style="list-style-type: none"> <li>• Elaine Bartholomew</li> <li>• Stephanie Correal</li> <li>• Jaime Dippel</li> <li>• Erin Garrity</li> <li>• Kailee Gori</li> <li>• Kenza Mjahad</li> <li>• Kelly Sparta</li> <li>• Fred Street</li> <li>• Elaine Tizzano</li> </ul>	As needed from June 26, 2023 - July 27, 2023	\$43.00/hour

*End – ESY Appointments Table*

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G. Resolved that the Board of Education approves the following extra-curricular appointments for the 2023-2024 school year:

Activity	Staff Member	Annual Stipend
Basketball - Boys Head Coach	Jason Samiljan	\$3,652
Basketball - Boys Assistant Coach	Tyler Zuccheri	\$2,696
Basketball - Girls Assistant Coach	Meghan Putnam	\$2,696
Cheerleading - Head Coach	Kailee Gori	\$3,558
Cheerleading - Assistant Coach	Kenza Mjihad	\$2,696
Field Hockey - Head Coach	Jason Siegert	\$3,558
Field Hockey - Assistant Coach	Kailee Gori	\$2,696
Soccer - Head Coach	Jason Samiljan	\$3,558
Soccer - Assistant Coach	Elaine Tizzano	\$2,696
Track - Head Coach	Shannon Zarembo	\$3,558
Track - Assistant Coach	Meghan Putnam	\$2,696
Art Advisor	Amanda Huffman	\$3,690
Auditorium Morning Arrival Supervisor (2)	<ul style="list-style-type: none"> <li>• Nick Speer</li> <li>• Tyler Zuccheri</li> </ul>	\$2,400 per advisor
Breakfast Program Supervisor	Sabrina Mohammed	\$2,400
Coordinator of CST	Margaret Gummere	\$3,641
Eighth Grade Advisor (2)	Meghan Putnam	\$500 per advisor
Homework Club Advisor	Laurie Black	\$33.33 per hour
Music Director	Jennifer Sisco	\$3,690
NJHS Advisor	Rebecca Szymansky	\$2,566
Student Council Advisor	Jessica Imhof	\$3,690
TREP\$ Advisor	Laura Roberts	\$1,230
Yearbook Advisor	Laura Roberts	\$3,690

H. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following professional development:

Staff Member	Professional Development	Cost	Date
Laura Roberts	ISTELive 23 Summer Learning Academy – Access to Information Online for 6 months	<i>Registration:</i> \$295	Ongoing
Paige Riker	Class Management/Engagement/ Relationships Online Professional Development	<i>Registration:</i> \$160	Ongoing

**EDUCATION COMMITTEE – James Saltzman – Chair**

**Committee Update: NA**

**Discussion: NA**

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On motion by Mr. Koger, seconded by Mrs. Clohessey, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the contract with the Sussex County Educational Services Commission (SCESC) for a Speech Therapist for the 2023-2024 school year in the amount of \$85,239.50.
- B. Resolved that the Board of Education amends the March 13, 2023 resolution of \$104/day plus administrative fee for speech services through the SCESC to \$104/hour plus administrative fee.
- C. Resolved that the Board of Education approves the Ancillary Agreement and rates for FY 2024 with Sussex County Educational Services Commission. **ATTACHMENT 2**
- D. Resolved that the Board of Education approves the following Extended School Year (ESY) Service Contracts:

Provider	Service	Cost
J and B Therapy, LLC	Occupational Therapist (OT)	\$81.00/hour plus 1% administrative fee
Performance Pediatrics	Physical Therapist (PT)	\$80.00/hour plus 1% administrative fee

- E. Resolved that the Board of Education approves the submission of the Bipartisan Safer Communities Act (BSCA) Stronger Connections Grant.
- F. Resolved that the Board of Education approves Big Brothers Big Sisters - State Association of New Jersey Program for FY 2023 at a cost of \$3,333.33 which represents one third (1/3) of the total cost which is evenly split with the Hardyston School and Walkkill Valley Regional High School districts.
- G. Resolved that the Board of Education approves the 2023-2024 Child Assault Prevention (CAP) programs for preschool through 8th grade at a total cost to the district of \$1,221.
- H. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following home instruction:

Student	Dates/Time	Staff
#*****4486	Between 06/26/23 - 07/27/23 for up to 10 hours per week	1 - Special Education Teacher
#*****5706	Between 06/26/23-07/27/23 for up to 10 hours per week	1 - Special Education Teacher 1 - Paraprofessional

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- I. Resolved that the Board of Education approves 95 Phonics Core Program for kindergarten and third grade for the 2023-2024 school year with the following estimated costs:

Grade	Cost
Kindergarten	\$2,985
Third	\$2,267
<b>TOTAL</b>	<b>\$5,252</b>

### FINANCE/BUILDINGS & GROUNDS – John J. Friend, Chair

**Discussion: NA**

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated May 16, 2023 - June 12, 2023. **Attachment 3**

Fund 10	Charter School/ER FICA Share	58,918.98
Fund 11	General Expense	879,740.23
Fund 12	Capital Outlay	4,441.00
Fund 20	Special Revenue	169,973.86
Fund 60	Cafeteria	15,599.70
Fund 95	Student Activities	6,364.38
	<b>Total</b>	<b>1,135,038.15</b>

- B. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for May 2023.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of May 31, 2023, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of May 31, 2023, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**ATTACHMENT 4**

- C. Resolved that the Board of Education approves between line-item transfers as required by State rules and regulations for the month of May 2023. **Attachment 5**



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D. Resolved that the Board of Education approves the following Strategic Planning dates:

Session I	Wednesday, September 20, 2023
Session II	Thursday, October 5, 2023
Session III	Thursday, October 19, 2023

E. Resolved that the Board of Education approves the maximum sick day compensation for the retiree listed below as of June 30, 2023 per contract language:

Employee	Days	Rate Per Day	Maximum Sick Day Compensation
Employee #531	177	\$44.00	\$7,788

F. Resolved that the Board of Education approves compensation for NJ Earned Sick Leave to substitute teachers, aides, custodians, and secretaries commencing July 1, 2022 through June 15, 2023 per New Jersey law, not to exceed \$5,000.

G. Resolved that the Franklin Borough Board of Education approves the following resolution for the end of the 2022-2023 school year;

**WHEREAS**, NJAC 6A:23-14.3 and 6A:23A-14.4, permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Franklin Borough Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into Capital Reserve account at year end, and

**WHEREAS**, the Franklin Borough Board of Education has determined that an amount not to exceed \$1,000,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Franklin Borough Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

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- H. Resolved that the Franklin Borough Board of Education approves the following resolution for the end of the 2022-2023 school year;

**WHEREAS**, NJAC 6A:23-14.3 and 6A:23A-14.4, permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Franklin Borough Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into Maintenance Reserve account at year end, and

**WHEREAS**, the Franklin Borough Board of Education has determined that an amount not to exceed \$200,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Franklin Borough Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- I. **WHEREAS**, the Franklin Borough Board of Education currently has a contract for architectural services with Parette Somjen Architects of Rockaway, New Jersey;

**WHEREAS**, the Franklin Borough Board of Education has two projects that need the continued services of Parette Somjen Architects:

- Auxiliary Gym HVAC Upgrades
- Window Replacements; 2<sup>nd</sup> Phase

**WHEREAS**, in accordance with N.J.S.A. 18A:18A-42 (k), the Franklin Borough Board of Education may retain the services of an architect in connection with a construction project for the time necessary for the completion of the construction project.

**NOW THEREFORE BE IT RESOLVED**, the Franklin Borough Board of Education approves continuing the contract with Parette Somjen Architects at the same terms and conditions as the original contract for the identified projects.

The cost for this contract is estimated not to exceed \$1,636,000.

In accordance with N.J.S.A. 18A:18A-5 (a) (1), the Board of Education hereby states the following reasons for the award of this professional services contract:

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*The Board has determined that it is in the best interest of the District to continue the services of the architect for the identified construction projects.*

The term of the contract will be from July 1, 2023, through June 30, 2024.

- J. Resolved that the Board of Education approves NJ/SB Construction Facility Management to complete maintenance on the custodial shed as outlined in Estimate #7692 at a cost not to exceed \$37,950. (FY 2024)
- K. Resolved that the Board of Education approves a \$37,950 withdrawal from Maintenance Reserve to cover the cost of the required maintenance on the shed. (FY 2024)
- L. Resolved that the Board of Education approves the 2023-2024 service contract with Arrow Elevator, Inc. of Vernon, NJ not to exceed \$2,820.00.
- M. Resolved that the Board of Education approves the following FY 2024 budgeted purchases from CDW-G utilizing ESCNJ cooperative pricing:

Description	Quote Number	Amount
27 Chromebooks	NKGR537	18,913.23
30 Chargers	NKGR576	1,666.20
5 Chromeboxes	NKJS058	3,257.05

- N. Resolved that the Board of Education approves the purchase of 105 Chromebook devices with cases from Trafera, St. Paul, Minnesota, per Estimate No. E000085853 dated May 24, 2023, at a cost not to exceed \$42,420 utilizing TIPS cooperative purchasing. (budgeted)
- O. Resolved that the Board of Education approves the purchase of 2 BenQ Interactive Flat Panel Display board from PC University Distributors, Inc. per Quote #31397 dated May 24, 2023, at a cost not to exceed \$5,898 utilizing Ed-Data cooperative purchasing.
- P. Resolved that the Board of Education approves existing curriculum for the 2023-2024 school year.
- Q. Resolved that the Board of Education approves existing policies and by-laws for the 2023-2024 school year.
- R. Resolved that the Board of Education accepts a \$50.00 donation from Weis Supermarket for the 8th grade dance.
- S. Resolved that the Board of Education approves the disposition of 191 various outdated, damaged, obsolete, missing or irrelevant library books, video tapes, and DVDs.

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### ANNUAL APPOINTMENTS - FY 2023-2024

T. Resolved that the Board of Education approves the FY 2023-2024 Annual Personnel Appointments, Authorizations, or Designations as listed below:

<b>2023-2024 Appointments, Authorizations or Designations</b>	<b>Staff Member(s)</b>	<b>Annual Stipend</b>
Appoint Public Agency Compliance Officer (per Affirmative Action requirements), Contracting Agent, Qualified Purchasing Agent, and the Custodian of Records	Barbara Decker	N/A
Appoint Attendance Officer	Chelsea Lange	N/A
Appoint School Examiner	Sandra Molla-Saracco	N/A
Appoint Affirmative Action/504 Compliance Officer	Christina Lash-Lain	N/A
Appoint Safety Compliance Officer/Integrated Pest Management Coordinator/Indoor Air Quality Designated Individual	Kristoffer Moser	N/A
Appoint Child Study Team Coordinator	Margaret Gummere	\$3,641
Appoint School Safety Specialist	Lisa Vallacchi	N/A
Appoint Title IX Coordinator	Christina Lash-Lain	N/A
Appoint Investigator	Christina Lash-Lain	N/A
Appoint Decision-Maker	Lisa Vallacchi	N/A
Authorize the Chief School Administrator and Business Administrator/Board Secretary to implement the 2023-2024 budget pursuant to the policies and regulations of the NJ State Department of Education and the Franklin Borough Board of Education	John Giacchi Barbara Decker	N/A
Authorize the Business Administrator to audit and approve any account and demand to be paid prior to presentation to the board. Any such approval shall be presented to the Board for ratification at its next meeting as per NJSA 18A:19-4.1.	Barbara Decker	N/A
Authorize the Chief School Administrator to declare miscellaneous items no longer needed as surplus and dispose of these items.	John Giacchi	N/A
Authorize the Business Administrator to make purchases up to the bid threshold utilizing the quotation process and/or purchases from New Jersey State Contract Vendors and/or from other qualified pricing cooperatives/ consortiums approved/awarded vendors.	Barbara Decker	N/A

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2023-2024 Appointments, Authorizations or Designations	Staff Member(s)	Annual Stipend
Authorize the Business Administrator, on an as needed basis, to issue advance payment and/or partial payment to facilitate district requisitions.	Barbara Decker	N/A
Authorize the Chief School Administrator and/or the Business Administrator to enter into inter-local agreement with other school districts, municipalities and/or county governments for miscellaneous services, supplies, or equipment	John Giacchi Barbara Decker	N/A

*End – 2023-2024 Appointments, Authorizations or Designations table*

U. To adopt the following Annual Professional & Service Provider Appointment Resolution:

**WHEREAS**, there exists a need for various professional services, and

**WHEREAS**, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of Professional Services without competitive bids be adopted:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Franklin that the following professionals and service providers be contracted by the Franklin Borough Board of Education for the 2023-2024 school year without competitive bidding as a Professional Service in accordance with 18A:18A-5 of the Public School Contracts Law, not to exceed a contractual amount of \$300,000, as follows:

Dr. Lauren B. Amsell	Bayada Home Health Care, Inc.
Pam Brillante, Master Teacher Not to exceed \$60,000	Cleary, Giacobbe, Alfieri, Jacobs, LLC Attorney \$160/ hour Law Clerks and Paralegals \$90/hour
D.C. Fagan Psychological Services	Dr. Bryan Fennelly
Dr. Andre J. Francois	Dr. Jeffrey M. Ilardi
J and B Therapy, LLC	Lakeside Counseling Associates, LLC
Nadira Fernandez, M.D., Premier Health Associates, LLC, \$5,000 annual cost. <i>NOTE: This is FY 2022-2023 contract price.</i>	Nisivoccia LLP, Valerie A. Dolan, Board Auditor, \$33,500
Performance Pediatrics	Dr. Lee J. Suckno
Team Behavioral Consultants, LLC	

V. Resolved that the Board of Education approves the appropriate bonding of the School Business Administrator and the Treasurer of School Monies as required by statute.

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W. WHEREAS, the Franklin Borough Board of Education, (“Educational Facility”) has resolved to join the School Alliance Insurance Fund ("SAIF") following a detailed analysis; and

**WHEREAS**, the Bylaws of SAIF require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

**WHEREAS**, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

**NOW THEREFORE, BE IT RESOLVED** that the Franklin Borough Board of Education does hereby appoint AJGRMSI as its Risk Management Consultant in accordance with the Fund's Bylaws.

X. Resolved that the Board of Education approves the School Alliance Insurance Fund Indemnity and Trust Agreement for a period of three (3) years commencing July 1, 2021.

Y. Resolved that the Board of Education, pursuant to P.L. 2015, Chapter 47, intends to renew, award, or permit to expire the following contracts previously awarded by the Franklin Borough Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

Abcode Security, Inc.	Aero Environmental Services, Inc.
Alliance for Competitive Energy Services (ACES)	Arrow Elevator, Inc.
Bayada Home Health Care, Inc.	Borough of Franklin
CDK Systems, Inc.	Cleary, Giacobbe, Alfieri & Jacobs
Celebrate the Children	DynTek Services, Inc.
Eastcoast Combustion Specialists, Inc.	Eastern DataComm, Inc.
Educational Consortium for Telecommunications Savings (ECTS)	Educational Data Services, Inc.
Educational Services Commission of NJ	Educere, LLC
EI US, LLC dba Learn-Well	Elizabethtown Gas Company
Frontline Education	Houghton Mifflin Harcourt Publishing Co.
High Point Regional High School	Hunterdon County Educational Services Commission
Intrado Interactive Services Corp.	J&B Therapy, LLC
JCP&L	Johnson Controls, Inc.
Lakeside Counseling Associates, LLC.	Maschio's Food Services, Inc.
Middlesex Regional Educational Services Commission	Morris County Educational Services Commission
Navigate 360	NJ/SB Construction LLC
NJ State Health Benefits Program	Nisivoccia LLP

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OnScene Technologies, Inc.	Parette Somjen Architects LLC
Pamela Brillante	Performance Pediatrics
PaySchools Software	Premier Health Associates, Nadira Fernandez, M.D.
Planet Networks, Inc.	Puresan Holdings LLC
R & L Data Center, Inc.	Realtime Informational Technology, Inc.
School Alliance Insurance Fund (SAIF)/Arthur J. Gallagher Risk Management	Sunlight General Sussex Solar LLC
Sussex County Charter School for Technology	Sussex County Educational Services Commission
Sussex County Regional Transportation Cooperative	T.A. Mountford, Inc.
TM Brennan Service, Inc.	Trafera LLC f/k/a Trinity 3 LLC
Township of Hardyston	County of Sussex
Windsor Learning Center, Inc.	

- Z. Resolved that the Board of Education approves the following renewal contracts with Frontline Education for school year 2021-2022 through school year 2023-2024:

<b>Software/Service</b>	<b>FY 2022 Cost</b>	<b>FY 2023 Cost</b>	<b>FY 2024 Cost</b>
Absence & substitute management (formerly AESOP)	\$3,845.95	3,961.33	4,080.17
Applicant Tracking (Applitrack)	\$2,267.91	2,335.94	2,406.02

- AA. Resolved that the Board of Education approves the following renewal contracts with CDK Systems, Inc. for school year 2023-2024:

<b>Software/Service</b>	<b>Annual Cost</b>
CDK for Accounting	\$4,435.00
CDK Personnel	\$5,300.00
Additional Users	\$320.00

- BB. Resolved that the Board of Education approves the renewal contract with Eastern DataComm, Inc. for school year 2023-2024:

<b>Service</b>	<b>Annual Cost</b>
ShoreTel/Mitel Maintenance	5,265.00
LENS2 Annual Maintenance	1,980.00

- CC. Resolved that the Board of Education approves the renewal contract with ePlus for Go Guardian not to exceed \$6,930 for school year 2023-2024.

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DD. Resolved that the Board of Education approves the annual contract with Instructional Empowerment for IE Observation not to exceed \$2,250 for school year 2023-2024.

EE. Resolved that the Board of Education approves the annual contract with Intrado Interactive Services Corporation for SchoolMessenger not to exceed \$5,500 for school year 2023-2024.

FF. Resolved that the Board of Education approves the annual contract with Learning A-Z for Raz-Plus and ELL Edition not to exceed \$9,336 for school year 2023-2024.

GG. Resolved that the Board of Education approves the annual contract with OnScene Technologies, Inc. for the 2023-2024 school year not to exceed \$3,400.

HH. Resolved that the Board of Education approves the annual contract with Otus from December 1, 2023 - November 30, 2024 not to exceed \$4,300.

II. Resolved that the Board of Education approves the renewal contracts with R&L Data, Inc. - Payroll Software Provider not to exceed \$14,000 for school year 2023-2024.

JJ. Resolved that the Board of Education approves the renewal contract with Realtime Information Technology, Inc. for school year 2023-2024:

Software/Service	Annual Cost
Student Information System & RTI Module	9,147.58
Special Education Management/IEP Writer	3,944.20
Notification/Alert System	1,049.50
Food Service Management/POS	1,966.78
E-Signature	799.50
504 Module	1,972.10
Total	18,879.66

KK. Resolved that the Board of Education approves the annual contract with Strauss Esmay Associates, LLP not to exceed \$3,050 for school year 2023-2024.

LL. Resolved that the Board of Education approves Ameriflex as the Flexible Spending Account service provider at a cost of \$100 per month for school year 2023-2024.

MM. Resolved that the Board of Education approves the following cooperative bidding entities to be utilized as needed:

- County of Bergen
- Educational Data Service, Inc.
- Educational Services Commission of New Jersey
- Morris County Cooperative Pricing Council
- Hunterdon County Educational Services Commission
- The Interlocal Purchasing System (TIPS – USA)



# MINUTES OF REGULAR MEETING

## June 12, 2023

NN. Resolved that the Board of Education accepts a \$200.00 donation from the Hardyston Heritage Society to be awarded to two eighth grade students at graduation.

OO. Resolved that the Board of Education approves the following facility use request pending receipt of required paperwork and providing there are no conflicts with school events. *Note that when the school closes for the day or for early dismissal due to weather or other unforeseen circumstances, all evening activities are canceled.*

Organization	Activity Times/Dates	Space
Center for Prevention and Counseling	<b>Summer Camps</b> from 8:30 a.m. - 11:30 a.m.:  <b>Boys:</b> July 10 - 14, 2023 <b>Girls:</b> July 24 - 28, 2023	<ul style="list-style-type: none"> <li>● Outdoor classroom</li> <li>● Restrooms</li> <li>● Other space as needed</li> </ul> <p style="text-align: center;"><i>At no cost.</i></p>

**OLD BUSINESS: NA**

**NEW BUSINESS: NA**

**DISCUSSION/COMMENT: NA**

### **OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD**

On motion by Mrs. Clohessey, seconded by Ms. Henry, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board

# MINUTES OF REGULAR MEETING

## June 12, 2023

at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

*No one addressed the Board.*

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

### **EXECUTIVE SESSION:**

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by roll call vote, the following resolution was adopted:

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

**NOW THEREFORE BE IT RESOLVED** that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law – HIB 2022-23.03
- Personnel – CSA Evaluation
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

**BE IT FURTHER RESOLVED**, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

*The Board returned to regular session at 9:10 p.m.*

On motion by Mr. Friend, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the following resolution:

Resolved that the Board of Education approves the Chief School Administrator evaluation for 2022-2023.

**MINUTES OF REGULAR MEETING  
June 12, 2023**

On motion by Mrs. Clohessey, seconded by Mrs. Perna, and carried unanimously by voice vote, adjourned the meeting at 9:12 p.m.

Respectfully submitted,

Barbara A. Decker  
Business Administrator/  
Board Secretary